

Institute Graduate Curriculum Committee
Minutes
August 23, 2007

PRESENT:

Green (MATH), Craig (AE), Pikowsky (REG), Mark (CoC), Barry (CHEM), Gupta (Graduate Student), Babensee (BME), Murray (LCC), Peponis (COA), Anderson (ECE)

VISITORS: Potts (Graduate Studies)

1. Election of Chair, Vice Chair, and Secretary. Gary Parker (ISyE) was elected chair and Julie Babensee (BME) was elected Vice-Chair. Reta Pikowsky (Registrar) agreed to continuing serving as Secretary for the Committee. The Committee thanked out-going Chair, William Green (MATH) for his leadership and service.
2. The Committee authorized the Chair and the Secretary to act on its behalf between terms when the Committee is not in session or in emergencies when a decision must be made in a more timely fashion than the meeting schedule would support. This administrative authority is used sparingly and any action taken will be reported to the Committee at the next meeting.
3. The draft meeting schedule prepared by the Secretary was approved. The meetings will be held on Thursday at 3:00 PM. The Secretary will schedule meeting rooms and then distribute the meeting schedule to the Committee.
4. A motion was made to approve the Minutes from the June 14, 2007 meeting. The motion was seconded and approved. Unanimous.
5. A motion was made to accept the recommendations of the Petitions Subcommittee. The motion was seconded and approved. Unanimous.

Reason for Petition	Approved	Denied
Waiver of the 6-year rule	3	
Delete registrations in MOT 6110, Summer 2007	2	
Use courses taken in Special Status toward MS degree	2	
Late withdrawal from school	1	
Readmission as a transient to take graduate-level courses		1
TOTALS:	8	1

Adjourned,

Reta Pikowsky
Registrar