

**Georgia Institute of Technology**  
**Graduate Curriculum Committee**  
Minutes  
**Monday, May 12, 2008**

**Present:** Craig (AE), Davis (PSYC), Gupta (Student), Jones for Pikowsky (REG), Murray (LCC), Parker (ISyE)

**Visitors:** Corso (PSYC), Mobley (BC)

**Note:** All action items in these minutes require approval by the Academic Senate. In some instances, items may require further approval by the Board of Regents or the University System of Georgia. If the Regents' approval is required, the change is not official until notification is received from the Board to that effect. Items that are marked below with an asterisk (\*) require USG and/or BOR approval and are not official until approval has been received. Academic units should take no action on these items until USG and/or BOR approval is secured. In addition, units should take no action on any of the items below until these minutes have been approved by the Academic Senate or the Executive Board.

1. There were no minutes to be approved. Past minutes were approved via email. There were no administrative items on the agenda.
2. A motion was made to approve the Subcommittee's recommendations on student petitions. The motion was seconded and approved. Unanimous.

<b>Reason for Petition</b>	<b>Approved</b>	<b>Denied</b>	<b>Tabled or No Action</b>
Late selective course withdrawal	1	2	
Use 20 credits taken in UG status toward MS degree	1		
Concurrent Enrollment, SU08	1		
Change status to full graduate and use courses taken in special status toward MS degree	1		
Use excess pass/fail credits	1		
Waive requirement to enroll their last term at Georgia Tech	1		
Withdraw from FA07 and SP08 incomplete classes	1		
Waiver of the 7-year rule	1		
<b>TOTAL:</b>	<b>8</b>	<b>2</b>	

3. A motion was made to approve Guidelines for Petitions, Admission to Graduate Status without an Undergraduate Degree. The motion was seconded and approved. Unanimous.



## **Graduate Curriculum Committee Guidelines for Petitions Admission to Graduate Status without an Undergraduate Degree**

At the January 17, 2008 meeting of the Institute Graduate Curriculum Committee (IGCC) an ad hoc subcommittee was formed and tasked with examining the matter of granting graduate admission status to applicants who do not hold undergraduate degrees. The January 17, 2008 Minutes of the stated IGCC meeting document the formation of this work group. The ad hoc subcommittee was formed in response to growing concern that the qualifications of recent applicants, not in possession of an undergraduate degree, were inconsistent with and were, in some cases, quite distant from both the letter and spirit of the Institute's Statement of Competitive Admission<sup>1</sup>. The subcommittee submitted a report to the IGCC membership on February 28, 2008 which, in turn, resulted in a request for preparation of these guidelines.

The Statement of Competitive Admission specifies two basic criteria that are to be applied in order to determine an applicant's eligibility for further consideration. The first of the two criteria, and more prominent as they pertain to the intent of this document, states that an applicant should provide: "evidence of award of a bachelor's degree or its equivalent (prior to matriculation) from a recognized institution..." The second criterion relates to international applicants and asks that satisfactory TOEFL scores be submitted. The Statement then continues by suggesting that from eligible candidates (*i.e.*, those satisfying the two stated criteria), academic units may make final admissions decisions on the basis of combinations of other factors such as test scores, letters of recommendation, relevant work experience and others. Finally, the Statement specifies that "applicants who do not satisfy basic admission criteria may, for sufficient reason, be admitted with approval of the Graduate Committee (*i.e.*, IGCC) as established in the statutes and bylaws of the Institute.

Applicants, who the Office of Graduate Admissions determine fail to meet the first criterion stated in the Statement on Competitive Admissions, are required to submit a petition to the IGCC seeking an exception and hence be granted admission, assuming the sponsoring academic unit has otherwise deemed the applicant qualified. Following are guidelines for assisting the IGCC in reaching a resolution accordingly:

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<sup>1</sup> [http://www.gradadmiss.gatech.edu/admission\\_standards.php](http://www.gradadmiss.gatech.edu/admission_standards.php)

1. It is expected that a request for admission, within the context described by this document, will be submitted before the applicant is allowed to enroll in Special Status.
2. Applicants will submit all of the usual materials required by Graduate Admissions.
3. Some type of standardized test scores such as those derived from the GRE or GMAT, should accompany the application.
4. A detailed resume of the applicant will outline all work experience and all professional activities that would attest to the individual's preparation for graduate study at the Georgia Institute of Technology.
5. If the applicant is admitted, admission may be conditional requiring one term of graduate level coursework with a minimum required grade point average before full graduate standing will be awarded.
6. It is expected that prior coursework will have been completed at a regionally accredited institution and that the quality and rigor of such coursework would be consistent with work generally considered admissible as transfer credit to Georgia Tech. This includes any coursework taken as remediation.
7. Coursework completed at institutions that do not carry regional accreditation will be considered in the process, but will carry less weight in the decision.
8. Coursework completed at institutions that are specialized in nature such as vocational-technical schools will be considered in the process, but will carry less weight in the decision.
9. Students who have completed a three-year degree at a university covered by the EU Bologna Accord or at an institution associated with the Georgia Institute of Technology through one of its partnership agreements elsewhere in the world will be considered through a separate process that is overseen by the Office of Graduate Studies. See the web sites below for more information on the Bologna Accord:

[http://www.aacrao.org/meetings/degrees/European\\_Perspective.pdf](http://www.aacrao.org/meetings/degrees/European_Perspective.pdf)

<http://edition.cnn.com/2005/BUSINESS/08/15/execed.europe/index.html>

4. The School of Psychology presented the following informational items:

All seminar courses: PSYC 8000, 8010, 8020, 8030, 8040, 8050, and 8060 are reoccurring with different titles.

Change prerequisites for PSYC 7701 Teaching Practicum. Add, "Consent of Instructor and Graduate Coordinator."

5. A motion was made to approve a request from the School of Psychology for a new PhD specialization in Cognitive Aging. The motion was seconded and approved. Unanimous.

6. A motion was made to approve a request from the School of Psychology for a new PhD specialization in Cognition & Brain Science. The motion was seconded and approved. Unanimous.

Note: The name of the specialization was changed from "Cognitive & Brain Sciences" to "Cognition & Brain Science," upon recommendation of the committee.

7. A motion was made to approve the request from the School of Psychology for the following new courses. The motion was seconded and approved. Unanimous.

## NEW COURSES

PSYC 6022 Psychological Statistics for HCI 3-1-4

Note: The new course proposal form was revised to show graduate level I and II.

PSYC 6023 Psychological Research Methods for HCI 3-1-4

Note: The new course proposal form was revised to show graduate level I and II and to add the word "Psychological" to the title. In the course description, the word "psychological" was added. Also in the course purpose, the word "statistics" was replaced with "research methods."

PSYC 6060 Psychology of Aging 3-0-3

Note: The new course proposal form was revised to show graduate level I and II and the hours were corrected to read 3-0-3.

PSYC 6090 Cognitive Neuroscience 3-0-3

Note: The new course proposal form was revised to show graduate level I and II and the hours were corrected to read 3-0-3. Also, asterisks were removed from probable professors' names. Although they are not tenured, they are tenure-track individuals.

PSYC 8070 Seminar in Cognitive Neuroscience 3-0-3

Note: The new course proposal form was revised to show graduate level I and II. Also, asterisks were removed from professors' names because all are tenure-track.

PSYC 8080 Seminar in Cognition and Brain Science 3-0-3

Note: The new course proposal form was revised to show corrected hours of 3-0-3. Asterisks were removed from professors' names because all are tenure-track. The course name was changed from "Cognitive & Brain Sciences" to "Cognition and Brain Science."

PSYC 8804 Special Topics in Cognitive Aging 3-0-3

Note: The new course proposal form was revised to show corrected hours of 3-0-3.

PSYC 8805 Special Topics in Cognitive Neuroscience 3-0-3

Note: The new course proposal form was revised to show corrected hours of 3-0-3. Asterisks were removed from professors' names because all are tenure-track.

PSYC 8806 Special Topics in Cognitive Psychology 3-0-3

Note: The new course proposal form was revised to show corrected hours of 3-0-3.

PSYC 8904 Special Problems in Cognitive Aging (Variable credit 1-12)

Note: The credit hours would follow this pattern 1-0-1, 2-0-2, 3-0-3, etc.

PSYC 8905 Special Topics in Cognitive Neuroscience (Variable credit 1-12)

Note: Asterisks were removed from professors' names because all are tenure-track.

PSYC 8906 Special Problems in Cognitive Psychology (Variable credit 1-12)

PSYC 8907 Special Problems in Cognition & Brain Science (Variable credit 1-12)

Note: Name was changed from "Special Topics in Cognitive & Brain Sciences" to "Special Topics in Cognition and Brain Science." Asterisks were removed from professors' names because all are tenure-track.

PSYC 8908 Special Problems in Quantitative Psychology (Variable credit 1-12)

8. A motion was made to approve a request from the Building Construction Program to change the Master of Science in Building Construction and Integrated Facility Management from a twelve-month program to a nine-month program. The motion was seconded and approved. Unanimous.
9. The Committee accepted the academic program review for the College of Architecture which was distributed and commented upon via email.

Adjourned,

Lisa Jones for Reta Pikowsky  
Registrar