

UNDERGRADUATE CURRICULUM COMMITTEE

MINUTES

April 10, 2002

Members Present: Craig (COA-for Dowling), Ferri (ME), Finkelstein (PHYS), George (Student), Guzdial (COC), Hughes (ECE), McIver (REG), McMath (Provost), Sankar (AE), Scheneider (DCOM), Wills (ECE)

Visitors: Akins (CO-OP), McKnight (ML)

1. A motion was made to approve the minutes of the February 27, March 13, March 20, and April 3, 2002 meetings. The motion was seconded and approved. Unanimous.
2. A motion was made to approve the minutes of the December 13, 2001 and March 19, 2002 Studies Abroad Committee. The motion was seconded and approved. Unanimous.
3. Joe Hughes presented a draft letter to the Executive Board responding to its request regarding the proposed policy on accommodation of absences for religious observances. A motion was made to approve the draft. The motion was seconded and approved. Unanimous.
4. There was a discussion as to how the Committee would proceed with its portion of the Institutional Program Review. There are six reports to be reviewed this year. Discussion included selecting 2 or 3 people to review each report, including one person from the college of the program being reviewed. These people would read the report and submit a summary report based on requirements established by the Board of Regents and the Georgia Tech statutes. The report should deal mainly with the quality and viability of the program. Hughes will e-mail the Committee with details of a proposed procedure.
5. The **School of Modern Languages** and the **Cooperative Division** requested approval of the following new courses. These courses will be 12 hours, audit basis and non-billable hours. A motion was made to approve the courses. The motion was seconded and approved. Unanimous.

New Courses

COOP 3011,3015,3018 Modern Language Co-op (x-x-12)

INTN 3011,3015,3018 Modern Language International Internship (x-x-12)

6. The **School of Electrical and Computer Engineering** requested the following new courses and modifications of degree requirements. A motion was made to approve the requests. The motion was seconded and approved. Unanimous.

New Courses:

ECE3076 Computer Communications (3-0-3)

ECE 4180 Embedded Systems Design (3-3-4)

ECE/ME/MSE 4754 Electronics Packaging Assembly, Reliability, Thermal Management, and Test (2-3-3)

ECE/CHE 4755 Electronic Packaging Substrate Fabrication (1-6-3)

Modify the degree requirements for the BS in Electrical Engineering:

Replace ECON 2100 with ECON 2100, ECON 2105, or ECON 2106

Modify constraints on EE breadth requirement

Delete ME3720 (3) and CEE/ISYE/MATH 3770 (3)

Add six (6) credit hours of engineering electives, for a total of nine (9) credit hours and **modify** the constraints on those hours

No net change in hours required for the degree

Modify the degree requirements for the BS in Computer Engineering:

Replace ECON 2100 with ECON 2100, ECON 2105, or ECON 2106

Delete ME3720 (3) and CEE/ISYE/MATH 3770 (3)

Add six (6) credit hours of engineering electives, with specified constraints

No net change in hours required for the degree.

7. The **School of Aerospace Engineering** requested to modify the requirement for the BSAE degree by **replacing** ECON 2100 with ECON 2100, ECON 2105 or ECON 2106. A motion was made to approve the request. The motion was seconded and approved. Unanimous.
8. Hughes circulated a draft letter to be sent to academic units regarding possible revision of Core Area B requirements and the general education computer literacy requirement. After discussion, a motion was made to approve the draft for circulation to the appropriate departments and people on campus. The motion was seconded and approved. Unanimous.
9. Hughes requested committee members to solicit and provide feedback from their units on two issues:
 - Scheduling more contact hours than credit hours given for a course
 - Changing drop day for single classes to later in the term
10. The Committee heard 2 appeals of petitions that previously had been denied and reviewed 7 petitions forwarded from the petitions subcommittee. All were approved unless noted:
 - 1-appeal to receive social science credit for a transfer course
 - 1-appeal to change grade to "W" (**denied**)
 - 1-to use PSYC 2220 as humanities (**denied**)
 - 4-withdraw past deadline or change grade(s) to "W(s)" (**3 denied**)
 - 1-to use excess ROTC hours as free electives
 - 1-to receive social science credit for transfer courses

Adjourned,

M. Jo McIver
Registrar