

MINUTES OF THE UNDERGRADUATE CURRICULUM COMMITTEE MEETING

October 5, 2005

PRESENT: Byars (MGT), Pikowsky (REG), Rudolph (ARCH), Barke (for Kingsley – PUBP), Smith (Vice Provost), Williams (ECE), Tone (IAC), Kohl (ChBE), Ferri (ME), Bottomley (CHEM), Stasko (CoC), DiSabatino (ODOS), Parsons (MGT)

VISITORS: None

1. Approve Minutes from the August 22, August 29, September 7, and September 21 meetings. A motion was made to approve the Minutes. The motion was seconded and approved. Unanimous.
2. Reports from Subcommittees were tabled.
3. A motion was made to approve the appointment of Dr. Dana Hartley, EAS and Academic Affairs, Dr. Frank Pilipp, Modern Languages, and Dr. Chris Jarrett, ARCH to the Study Abroad Committee. The motion was seconded and approved. Unanimous.
4. The Committee determined that issues related to the conversion from quarters to semesters will continue to be accommodated ensuring that students who have not yet graduated will suffer no punishment as a result of the conversion. There are so few students remaining in the pipeline at this point in time that the issues should be few in number.
5. The Committee does not wish to allow academic departments to make a determination as to whether a course section may be classified as Social Science or Humanities. All such requests must be reviewed by the IUCC. Further, the IUCC refers this issue to the General Education Subcommittee for consideration and requests guidelines be drafted to address this and related issues.
6. For the time being, guidelines for the minors and certificates should remain as they are, except for the following change that was approved. A motion was made seconded to alter guideline #5 for both minors and certificates as indicated below. The motion was seconded and approved. Unanimous.
 5. No more than 6 semester hours of Special Topics courses may be included in a minor program. No more than 4 semester hours of Special Problems or Undergraduate Research courses may be included in the minimum 18 hours of a minor program.

The Registrar's Office requested permission to use the special topics course for the minor if, since the student took it, it has become a regular course. The course would then NOT be included

in the total number of Special Topics allowed in the Institute's Guidelines for Minors. A motion was made to approve this procedural change. The motion was seconded and approved.

Unanimous.

7. The committee reviewed 1 personal appeal, 1 appeal and 11 petitions, all were approved except noted:

1-personal appeal to be readmitted after second drop – DENIED

1-appeal for late drop and late add of course

1-readmission after first drop/referred by major school

1-request to count GRMN course jointly taken with INTA as Social Science – DENIED

1-change basis of course from audit to pass/fail

1-late withdrawal from school for medical reasons

1-late withdrawal from multiple semesters - DENIED

2-waiver of the 10-year rule

1-permission to enroll in 24 credit hours Spring 2006

1-waiver of the 36-hour rule

1-permission to reenroll Spring 2006 after withdrawing Fall 2005

1-backdate withdrawal to last date of attendance (Fall 2005) and refund tuition for Spring 2005 – NO ACTION referred to Bursar for review

Adjourned,

Reta Pikowsky
Registrar