

**Institute Undergraduate Curriculum Committee  
Petitions and Start-up (Full Committee)  
Tuesday, August 23, 2011**

**Present:** Seitzman (AE), Senf (LCC), Hollengreen (ARCH), Loss (MATH), Riley (ECE), Pikowsky (REG), Chang (MGT), Goodisman (BIO), Smith (ME), Paredis (ME), Walker (PSYCH) Yaszek (LCC), Whetten (CHEM)

**Visitors:** Appel-Suilbaugh (ODOS), Senft (REG), Johnson-Marshall (ODOS), Simon (REG)

Start-up Matters

New members were introduced and welcomed to the Committee. Dr. George Riley was thanked for his service and leadership over the past two years as Chair.

Jerry Seitzman, AE, was elected Chair  
Laura Hollengreen, ARCH, was elected Vice Chair  
Reta Pikowsky, REG, will continue as Secretary

Dr. Loss is the chair of the General Education Subcommittee.  
Dr. Chang is the chair of the Study Abroad Subcommittee.

Dr. Seitzman will send via email information on the other subcommittees and ask for volunteers. The other three subcommittees are Fall Petitions, Spring Petitions, and Program Review.

Dr. Castro-Lacouture will not be able to continue as member. The College of Architecture representative was asked to remind the Dean's office that the Faculty Secretary, Dr. Bohlander, will need to be involved in the process to replace Dr. Castro-Lacouture.

Administrative Matters

The Registrar's Office asked for clarification on the use of GT 4801 – Career Development as a Free Elective. When this experimental course was first approved in special topics format in Spring 2010 there was a long discussion at the meeting about the nature of the course, the general philosophy around who should offer courses for credit, and whether courses that are offered by non-academic units should be allowed for credit. The course was eventually approved for experimentation in special topics format, but the Minutes did not adequately capture the details of the discussion regarding what was intended in regard to credit towards a degree and the catalog description on the NCP was not edited to reflect the discussion, instead describing the course as a “free elective”.

The Committee decided that, in order to not disadvantage any students who are enrolled in the course; it could be used for Free Elective credit if the Schools wish to do so, and subject to any program restrictions already in place. School requirements already vary in terms of what they will or won't allow, even in the Free Elective area. Once the IUCC has a formal policy on these

types of courses, this may change. For Fall 2011, this course may be used as a Free Elective, as the individual schools allow, but there is no certainty that it will be allowed in future terms.

The Committee expects to have a policy in place by the end of the Fall 2011 term that will address courses offered by non-academic units and whether they will be allowed to count toward degree requirements.

### Petitions

#### 1. Student Petitions Considered and Voted-Upon by the Committee

All were approved except as noted:

- 1- Readmit after second drop (**1 Denied**)
- 8- Registration max hours overload request (**2 Denied**)
- 5- Selective withdrawal (**2 Denied**)
- 7- Term withdrawal
- 1- Modify contract GPA for Summer 2011 (**1 Denied** – alternative exception granted)
- 1- Request faculty honors, non-degree status and with a W grade (**1 Denied**)

#### 2. Petitions Handled by Administrative Decision

The following petitions met the guidelines for “Administrative Action,” and were decided by the Registrar under the authority granted to her by the Committee. All were approved except as noted:

- 2- 10-year rule waiver
- 8- Return for the Fall 2011 term after withdrawing from the Summer 2011 term
- 8- Readmit after first drop for the FA11 term
- 1- Term withdrawal due to military deployment
- 2- Use D to meet degree requirement despite an F in the second attempt of the course

#### 3. Email Petition Voted-Upon by the Committee

- 1- Term withdrawal

Adjourned,

Reta Pikowsky  
Registrar