

**Institute Undergraduate Curriculum Committee
Petitions Subcommittee Meeting
Tuesday, April 7, 2015**

Present: Smith (ME), Singleton (PSYC), Mayor (ME), Coyle (ECE), Goodisman (BIOL), Loss (MATH), Yaszek (LMC), Scott (CEE) Economou (ARCH), Stein (ODOS), Hollengreen (ARCH)

Support Staff and Guests: Senft (REG), Sillbaugh (ODOS)

Petitions

1. Student Petitions Considered and Voted-Upon by the Committee

All were approved except as noted:

- 2- Readmit after 2nd drop (**1 Denied**)
- 12- Term withdrawal (**1 Denied, 2 Tabled**)
- 4- Selective withdrawal (**1 Denied**)
- 5- 36-hour rule waiver (**1 Tabled**)

2. Petitions Handled by Administrative Decision

The following petitions met the guidelines for “Administrative Action,” and were decided by the Registrar under the authority granted to her by the Committee. All were approved except as noted:

- 5- Readmission after 1st drop
- 9- Petition to return after withdrawing from the Spring 2015 term
- 1- Course substitution for Minor
- 4- Use special topics course to meet minor requirement
- 1- Count duplicate MUSI courses to meet degree requirement, reset flag in Banner
- 4- 10-year rule waiver
- 3- Adjust research registration hours for the Spring 2015 term
- 2- Late registration for the Spring 2015 term
- 1- Count special topics toward degree
- 1- Allow course to meet Social Science elective requirement
- 1- Allow course to meet Free Elective requirement
- 1- Allow special topics course to meet Humanities requirement (**1 Denied**)
- 1- Grade mode change
- 2- Use “D” toward degree after failing course on second attempt
- 1- Academic Renewal
- 3- Course substitution (**1 Denied**)
- 1- Use transfer credit toward degree
- 2- Selective withdrawal
- 1- Use “B” toward degree after failing course on second attempt
- 4- Hour overload request during phase one registration

Adjourned,

Paul Senft on behalf of Reta Pikowsky, Registrar