2017-2018 IUCC Members:

Economou, Athanassios (CoD-ARCH)

DiSalvo, Betsy (Faculty Exec Board Liaison)

Fenton, Flavio (PHYS)

Forest, Craig (ME)

Hammer, Brian (BIOSCI)

Jordan, Jenna (INTA)

LeBlanc, Jude (CoD-ARCH)

Lee, Suzanne (CoB)

Mayor, Rhett (ME -- IUCC Chair)

Millard Stafford, Mindy (BIOS-AP -- IUCC Vice Chair)

Moore, Elliot (ECE)

Pierron, Olivier (ME)

Pikowsky, Reta (Registrar)

Potts, Colin (Vice Provost)

Sankar, Lakshmi (AE)

Schneider, Arnie (CoB)

Scott, David (CEE)

Shook, David (Modern Lang)

Stein, John (Dean of Students)

Venkateswaran, H (CoC-CS)

Wilkinson, Angus (CHEM & BIOCHEM)

Xu, Jun (CoC-CS)

Zhou, Chen (ISyE)

UCC Student Representative
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<td>Amy Hedges</td>
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<td>Paul Scott</td>
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<td>Sabrina Miller</td>
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<td>Cara Appel-Silvaugh</td>
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<td>Yvonne Phillips</td>
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Institute Undergraduate Curriculum Committee
Petitions and Academic Matters (Full Committee)
Minutes
Tuesday, November 28, 2017

Present: Mayor (ME – IUCC Chair), Millard Stafford (BIOS) (IUCC-Vice Chair), Pikowsky (Registrar/Secretary), Hammer (BIOSCI), Jordan (INTA), LeBlanc (CoD-ARCH), Potts (Vice Provost-UG), Schneider (CoB), Shook (ML), Scott (CEE), Venkateswaran (CoC-CS), Wilkinson (Chem & Biochem), Zhou (ISYE)

Visitors: Hodges (Registrar), Miller (Registrar), Senft (Registrar), Appel-Silbaugh (Student Life), Phillips (Academic Effectiveness)

Note: All action items in these minutes require approval by the Academic Senate. In some instances, items may require further approval by the Board of Regents or the University System of Georgia. If the Regents' approval is required, the change is not official until notification is received from the Board to that effect. Academic units should take no action on these items until USG and/or BOR approval is secured. In some cases, approval by the Southern Association of Colleges and Schools-CoC may also be required; in others, notification by the Institute will suffice. In addition, units should take no action on any of the items below until these minutes have been approved by the Academic Senate or the Executive Board.

The Committee has set a minimum of 12 voting members to establish a quorum and conduct official business.

Note: All votes are unanimous unless noted otherwise.

Student Petitions

1. Student Petitions Considered and Voted-Upon by the Committee
All were approved except as noted:

1- Term withdrawal

The vote on this petition was not unanimous. There was one vote to deny.

2. Petitions Handled by Administrative Decision
The following petitions met the guidelines for “Administrative Action,” and were decided by the Registrar under the authority granted to her by the Committee. All were approved except as noted:

15- Petition to return after withdrawing in current term.
4- Max registration hours overload request. (1 Denied)
4- Readmission after first dismissal
10- Term withdrawal
11- Selective withdrawal (2 Denied)
2- Count course toward degree
2- Adjust registration hours
3- Cancel registration
2- Concurrent enrollment (1 Denied)
1- Reinstate course enrollment
2- Change grade mode (1 Denied)
1- 10-year rule waiver

Administrative Updates

1. A motion was made to approve administrative updates to modify pre-requisites for courses within the College of Computing, the Schools of Modern Languages, Psychology, Earth & Atmospheric Sciences, and the Department of Naval Sciences. The majority of the pre-requisite modifications involved the removal of pre-requisites. The motion was seconded and approved.

Administrative Updates – Pre-requisite modifications – APPROVED (Acknowledged Without Concern)

ARBC 3002
CHIN 1002
CHIN 2001
CHIN 2002
CHIN 3004
CHIN 3022
CHIN 3813
CHIN 4004
FREN 1002
FREN 2002
FREN 3030
FREN 3121
FREN 3551
FREN 4241
FREN 4300
GRMN 1002
GRMN 2001
GRMN 2002
GRMN 3023
GRMN 3024
The details of each pre-requisite modification may be found under Proposals 5414, 5417, 5421, 5415, 5420, 5416 on the ICC website.

2. A motion was made to **approve** an administrative update to assign a new course from the School of Industrial and Systems Engineering a different course number. The motion was seconded and approved.

**Administrative Update – Course Number Update – APPROVED**

**ISYE 4034: Decision and Data Analytics**

When the course was originally proposed, the course number was ISYE 4035. The course number has already been used so an administrative update was needed to change the course number to ISYE 4034.

3. The Committee was presented with information about an early acceptance program agreement between Georgia Tech and Lake Erie College of Medicine.
This agreement allows LECOM to target high-achieving GT students early in their undergraduate career and provides an incentive for those students to commit to LECOM.

Typically, both IUCC and IGCC are presented with various agreements which Georgia Tech has entered into with various other institutions. These items are reviewed, acknowledged, and, at appropriate times, approved or endorsed. The Committee ultimately decided the LECOM agreement has no curricular impact at Georgia Tech and noted that IUCC acknowledgement would not serve as an endorsement of this agreement.

**EARLY ACCEPTANCE PROGRAM AGREEMENT - ACKNOWLEDGED WITH SOME CONCERN**

The Committee did acknowledge the agreement with concern over language in Article I (1.5) which should be edited. The concern with this language is related to why students would be interviewed prior to enrolling at Georgia Tech. This would insinuate that the student’s admission to Tech or their decision to enroll at Tech would be linked to or affected by their interest in LECOM. This language is not acceptable to Tech.

**Academic Matters**

The following updates are a result of the discussion related to how courses are operating versus the way they were approved by the Curriculum Committee. The discrepancies were detected as scheduling protocols were reviewed. If a course is being scheduled for more than or fewer than the approved contact hours would indicate, a review was conducted.

In some instances, the courses had been created many years ago and had evolved over time. For example, some had organically evolved from a lecture-lab to a lecture only format. The content of the courses and the learning outcomes have not changed, but the format evolved over time.

A contact-hours violation list has been provided by the Registrar’s Office which identifies courses that are not scheduled as the credit structure was originally approved. The academic units were contacted prior to the Committee meeting by the Registrar’s Office for possible solutions.
1. A motion was made to *approve* a request from the School of Biological Sciences to update credit structure and presentation modes of courses. This motion was seconded and approved.

**COURSE UPDATES – APPROVED**

The vote was not unanimous. There nine votes to approve and one vote to abstain.

**BIOL 4696: Biology Undergraduate Teaching Assistantship**

Current structure: 3-0-3 Directed Study
Proposed structure: 2-3-3 Lecture/Unsupervised Lab

**BIOL 4697: Biology Undergraduate Teaching Experience**

Current structure: 1-6-3 Lecture/Supervised Lab
Proposed structure: 2-3-3 Lecture/Unsupervised Lab

2. A motion was made to *approve* a request from the College of Computing to update credit structure and presentation modes of courses. This motion was seconded and approved.

**COURSE UPDATES – APPROVED**

**CS 3210: Design of Operating Systems**

Current Structure: 2-3-3 Lecture/Unsupervised Lab
Proposed Structure: 3-0-3 Lecture

**CS 3220: Computer Structures: Hardware/Software Codesign of a Processor**

Current Structure: 2-3-3 Lecture/Unsupervised Lab
Proposed Structure: 3-0-3 Lecture

Adjourned,

Reta Pikowsky, Registrar
Secretary